Invitation to the ordinary

# Annual General Meet

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# Interroll Holding AG

# **INVITATION AND AGENDA**

# to the Ordinary Annual General Meeting of Shareholders 2024

Date:Friday, May 3, 2024, 2:00 pmPlace:PalaCinema Locarno, Piazza Remo Rossi 1, 6600 Locarno (room Multiuso)

Dear Sir or Madam,

# Agenda items and motions of the Board of Directors

#### 1. Votes on the financial and non-financial reporting for the financial year 2023

1.1 Approval of the Management Report, the Financial Statements of Interroll Holding AG and the Consolidated Financial Statements for the financial year 2023

The Board of Directors proposes to approve the Management Report, the Financial Statements of Interroll Holding AG and the Consolidated Financial Statements for the financial year 2023.

#### Explanation

The Board of Directors is required by law to submit the management report, the annual financial statements and the consolidated financial statements to the Annual General Meeting for approval. In their audit reports printed in the Annual Report, the auditors PricewaterhouseCoopers AG, Zurich, recommend that the Annual General Meeting approve the annual and consolidated financial statements 2023 without qualification.

# 1.2. Approval of the report on non-financial matters for the financial year 2023

The Board of Directors proposes to approve the report on non-financial matters for the financial year 2023.

#### Explanation

The Board of Directors is required by law to prepare a report on non-financial matters and submit it to the Annual General Meeting for approval.

# 2. Appropriation of available earnings

The Board of Directors proposes to appropriate the available earnings as follows:

Result of Interroll Holding AG	CHF	48,258,722
Balance sheet profit carried forward from previous year	CHF	131,196,978
Total at the disposal of the Annual General Meeting	CHF	179,455,700
Total distribution of a dividend	CHF	27,328,000
Carried forward to new account	CHF	152,127,700



# Dividend:

The distribution amount of CHF 27,328,000 corresponds to a dividend of **CHF 32.00 per share** (previous year CHF 32.00 per share). No dividends will be paid on treasury shares held by Interroll Holding AG at the time of dividend distribution. In the event that this motion is accepted, the dividend payment will be paid in the second quarter 2024.

# Explanation

Dividends can only be distributed by resolution of the Annual General Meeting. The auditors PricewaterhouseCoopers AG, Zurich, have audited the proposed appropriation of available earnings and confirm that it is in accordance with the law and the Articles of Incorporation.

3. Discharge from liability of the members of the Board of Directors and Group Management The Board of Directors proposes to grant discharge to the members of the Board of Directors and the Executive Committee for the business year 2023.

# Explanation

By granting discharge to the members of the Board of Directors and the Executive Board, the Company and the approving shareholders declare that they will no longer hold the responsible persons accountable for events of the past financial year. The discharge applies only to disclosed facts.

# 4. Approval of the remuneration of the Board of Directors and the Group Management

# Explanation

All explanations and details concerning the remuneration can be found in detail in the Remuneration Report 2023. The Remuneration Report 2023 is part of the Annual Report 2023 (pages 25–35) and is also available electronically on the Interroll website <u>www.interroll.com</u> in the Company/Sustainability/Sustainability Report section.

# 4.1. Advisory vote on the Remuneration Report 2023

The Board of Directors proposes to confirm the Remuneration for the financial year 2023 in an advisory vote.

# Explanation

The Board of Directors is required by law to submit the compensation report for the financial year 2023 to the Annual General Meeting for a consultative vote. The auditors PricewaterhouseCoopers AG, Zurich, have audited the legally required parts of the compensation report and confirm that it complies with the law and Art. 14-16 of the Ordinance against Excessive Compensation in Listed Stock Corporations.

# 4.2 Remuneration of the Board of Directors

The Board of Directors proposes at this year's Annual General Meeting the approval of the maximum possible total amount of the remuneration of the Board of Directors for the coming term of office, i.e. ordinary Annual General Meeting 2024 to ordinary Annual General Meeting 2025, in the amount of CHF 1,100,000 (one million one hundred thousand Swiss francs; previous year; CHF 1,100,000).



#### Explanation

On the occasion of the Annual General Meeting 2023, CHF 1,100,000 in directors' fees were approved and CHF 1,019,000 were effectively paid out.

At its meeting in December 2023, the Board of Directors decided to introduce a Sustainability Committee to give the topic the necessary attention. As in the previous year, the proposed maximum compensation includes a reserve for contingencies.

#### 4.3 Remuneration of Group Management

At this year's Annual General Meeting, the Board of Directors proposes the approval of the maximum possible total amount of compensation for the members of the Group Executive Committee for the current financial year 2024 in the amount of CHF 4.6 million (four million six hundred thousand Swiss francs; previous year CHF 4.8 million).

#### Explanation

At the 2023 Annual General Meeting, CHF 4.8 million was approved for 2023 compensation to the Group Executive Committee and CHF 3.9 million was effectively paid out.

# 5. Elections to the Board of Directors

The Board of Directors proposes the re-election of the current members of the Board of Directors (incl. the Chairman of the Board of Directors), of Dr. Elena Cortona, Ms. Susanne Schreiber and Messrs. Stefano Mercorio, Ingo Specht, Markus Asch and Paul Zumbühl each for a term of office until the end of the next Annual General Meeting.

#### Explanation

The term of office of the Chairman of the Board of Directors and the members of the Board of Directors will end at the close of the Annual General Meeting on May 3, 2024. They must therefore be re-elected by the Annual General Meeting.

As the current Chairman of the Board of Directors, Paul Zumbühl, is proposed for re-election. He was CEO of the Interroll Group from January 01, 2000, to April 30, 2021. Assuming his re-election, Paul Zumbühl will assume his office as Chairman for the term of office (Annual General Meeting 2024 - Annual General Meeting 2025).

At the same time, Markus Asch, assuming his reelection as a member of the Board of Directors will be appointed Vice Chairman of the Board of Directors for the coming term of office.

Information on the members of the Board of Directors and their areas of competence can be found in the annual report, "Corporate Governance Report - Board of Directors" (page 16 - 17). This is also available electronically on the Interroll website <u>www.interroll.com</u> in the section Company/About Interroll/Corporate Governance.

- 5.1 Reelection of Mr. Paul Zumbühl as member and Chairman of the Board of Directors
- 5.2 Reelection of Mr. Stefano Mercorio
- 5.3 Reelection of Mr. Ingo Specht
- 5.4 Reelection of Dr. Elena Cortona
- 5.5 Reelection of Mr. Markus Asch
- 5.6 Reelection of Ms. Susanne Schreiber



# 6. Elections to the Remuneration Committee

The Board of Directors proposes the election of Mr. Markus Asch and the reelection of Mr. Stefano Mercorio as members of the Board of Directors' Remuneration Committee, each for a term of office until the end of the next Annual General Meeting.

#### Explanation

The terms of office of the members of the Compensation Committee expire at the close of the Annual General Meeting on May 3, 2024. They must therefore be re-elected by the Annual General Meeting.

- 6.1 Reelection of Mr. Markus Asch
- 6.2 Reelection of Mr. Stefano Mercorio

# 7. Election of the auditors

The Board of Directors proposes the reelection of PricewaterhouseCoopers as auditors for the financial year beginning January 1, 2024.

#### Explanation

According to the law and the Articles of Incorporation, the Annual General Meeting must elect the auditors. PricewaterhouseCoopers AG, Zurich, is a company supervised by the Swiss Federal Audit Oversight Authority. The Board of Directors is of the opinion that PricewaterhouseCoopers AG is best suited for the role as auditors of Interroll Holding Ltd.

#### 8. Election of the independent proxy

The Board of Directors proposes the reelection of Mr. Francesco Adami, RA, MAG Legis SA, Via G.B. Pioda 14, 6900 Lugano, as an independent proxy of Interroll Holding AG until the end of the next Annual General Meeting.

#### Explanation

According to the law and the Articles of Incorporation, the Annual General Meeting must elect the independent proxy. Mr. Adami has the necessary independence to exercise his mandate.



# Important information

# Documents

The Annual Report 2023 including the Compensation Report and the Reports of the Statutory Auditors are now available for inspection at the Company's registered office or can be viewed and downloaded on the Internet at <a href="https://www.interroll.com/investor-relations/reports-and-publications/">https://www.interroll.com/investor-relations/</a>

# Invitation

Shareholders with voting rights who are entered in the share register up to and including April 19, 2024, at 5:00 p.m. (CEST) will receive this invitation to the Annual General Meeting together with the items on the agenda.

# **Proxy/Power of Attorney**

Shareholders who do not attend the Annual General Meeting in person may appoint any person, who need not be a shareholder, or be represented by the independent proxy Mr. Francesco Adami, RA, MAG Legis SA, Via G.B. Pioda 14, 6900 Lugano. To grant power of attorney, the enclosed reply form "Instruction to the independent proxy" may be used.

#### Remote voting by means of proxy and instructions to the independent voting right representative

Shareholders may issue proxies and instructions to the independent proxy Mr. Francesco Adami, attorney-at-law, MAG Legis SA, Via G.B. Pioda 14, 6900 Lugano, by electronic means at <a href="https://interroll.netvote.ch">https://interroll.netvote.ch</a>. They may also use the enclosed reply form "Instruction to the

independent proxy". They can also use this method to register for the Annual General Meeting and order their voting and admission cards. The personalized login data required for this purpose are on the enclosed reply letter. Any changes to electronically submitted instructions are possible until April 30, 2024, 11:59 p.m. (CEST) at the latest.

# Voting right

Shareholders of Interroll Holding Ltd. entered in the share register with voting rights on April 19, 2024, at 5:00 p.m. (CEST) are entitled to vote. Shareholders who sell their shares after this time are not admitted to the votes and elections of the General Meeting. From April 19, 2024, at 5:00 p.m. (CEST) until and including May 3, 2024, no entries will be made in the share register. The registration in the share register does not affect the trading of shares held by registered shareholders before, during or after the Annual General Meeting.

# Registration

Shareholders may submit their instructions, their registration for the Annual General Meeting and their order for voting and admission cards to areg.ch ag, Fabrikstrasse 10, 4614 Hägendorf (Switzerland) by no later than April 30, 2024 (reply letter received by areg.ch ag) using the enclosed reply letter.

# Admission

To determine the attendance correctly, any shareholder entering the Annual General Meeting or leaving the Annual General Meeting early or temporarily is asked to present the admission card. Shareholders who have not received an admission card may obtain one on the day of the AGM upon presentation of the reply card or their ID at the information desk. Admission cards already issued lose their validity if the shares belonging to them are sold before the General Meeting and the sale of such shares is reported in the share register.

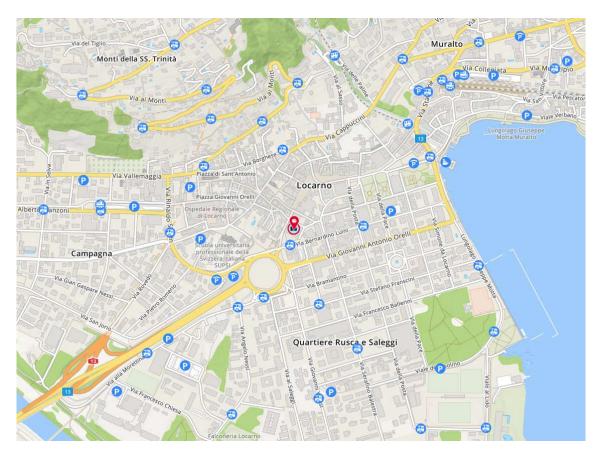


# **Electronic invitation to the Annual General Meeting**

If you wish to receive the invitation to the Annual General Meeting and the shareholders' letter electronically earlier and without paper in the future, please enter this in the instruction issuing system <a href="https://interroll.netvote.ch">https://interroll.netvote.ch</a> under the option "Select dispatch".

#### Access map/means of transport

PalaCinema Locarno, Piazza Remo Rossi 1, 6600 Locarno (room Multiuso) is centrally located overlooking Piazza Remo Rossi, between Piazza Grande and Piazza Castello, next to Via Bernardino Luini and Via Franchino Rusca.



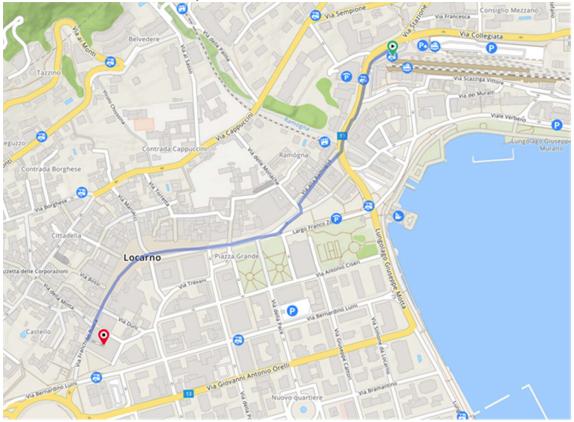
# Arrival by train (SBB Locarno station)

From Locarno train station you can reach PalaCinema Locarno on foot in less than 10 minutes. Bus lines n. 1 / 7 / 311 from "Locarno Piazza Stazione" to "Locarno Piazza Castello" run regularly (timetable www.sbb.ch). The bus stop is located opposite the PalaCinema.

#### Arrival by car:

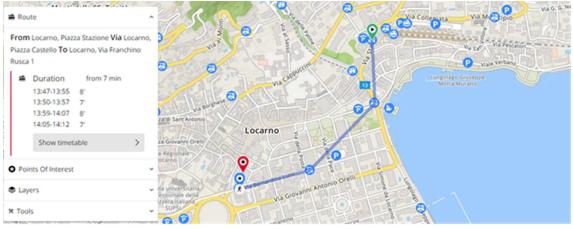
A13 direction Locarno through the Mappo-Morettina tunnel. Exit Locarno. Parking is available at the "Parcheggio Centro Castello". On foot you can reach the PalaCinema in less than 5 min.





SBB Locarno > PalaCinema: 750m / 10 min. on foot

#### Bus route Locarno Piazza Stazione > Locarno Piazza Castello



Sant'Antonino, March 19, 2024

Interroll Holding AG

For the Board of Directors Paul Zumbühl, Chairman